

**BFCA Board of Directors Minutes  
Jack McLean Community Center  
700 Paul Russell Road  
Tuesday, March 31, 2026 at 6:30 p.m.**

**Call to Order and Welcome at 6:31 p.m.**

**Members and Guests Present**

Nancy Wood, President; Mark Okasako, Vice President; Karen Willes, Treasurer

Ranelle Christle, John Dowler, Llona Geiger, Mary Hall, Sally Litton, Maritza Mattos, Maggy McMahon, Frank Roycraft, Virginia Sasser

**Property Manager - Contact Information**

Kayla McKee

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**Old Business**

The minutes of the BFCA Board Meeting on Tuesday, 2/24/2026 were unanimously approved by email on Wednesday, 2/25/2026 and were sent to the webmaster for publication on the BFCA website – [www.blairstoneforesthwa.com](http://www.blairstoneforesthwa.com). Old business included:

Entranceway repair completed

Brookside Fence repair/replacement completed

“Fort” removal

Board members all certified

Survey quotes received

Beaver trappers researched

Forest trail inquiry

Volunteer waiver forms approval

**New Business**

**ACC MEMBERSHIP.**

Margaret Stephens joined the ACC as a new member. There are now 9 residents participating.

There was discussion about possible violations that are going unreported and who is expected to handle this task. The violations process is posted on the BFCA website: [Covenants Violation and Identification Enforcement Process](#). When an ACC member observes a possible violation, it is his/her responsibility to submit it timely and properly to the ACC email address for committee review. To help committee members better understand how the process works, Llona Geiger agreed to work with Kayla McKee and organize a collaborative approach, such as an ACC committee meeting to disseminate information.

#### BEAVER ACTIVITY.

Activity has been observed sporadically since it began six weeks ago. Recent activity has been limited to the group of pine saplings at the northwest corner of the bridge (behind 1703 Silverwood). Monitoring continues to see if activity rises to a level needing action. The Board has researched solutions and is prepared to apply to FWC for a permit and has identified 3 possible trappers to work with if needed.

#### FRONT ENTRANCE SEASONAL MAKEOVER.

A resident made a suggestion to the ACC for landscaping improvements at the front entrance including to trim overgrown shrubbery. The ACC has not weighed in yet, but to expedite the work the Board is willing to proceed and will notify Green Acres this week to include it for upcoming visits.

#### VOLUNTEER WAIVER FORMS UPDATE.

Volunteer waiver forms were submitted for Roly Torres and Tracie Priest to serve as Pond Committee members. It was stated that volunteers will be supervised at all times by at least one of the committee leaders who are Midori and Mark Okasako. Vote was unanimous (3-0) to approve both committee members.

#### SURVEY UPDATE.

A boundary survey is required to legally document the BFCA property line along the northern border for enforcement purposes. Two quotes for services were received. Vote was unanimous to accept the quote for \$3,500 from A.D. Platt and schedule the survey.

#### TRESPASSING UPDATE.

There are 3 boys who have been fishing in the pond and have refused to stop despite being asked by residents on numerous occasions (at least 16). On 3/17/2026 the Board filed a No Trespass Letter to provide TPD with the authority to take enforcement action as needed. TPD was called to the scene and gave the boys a verbal warning, and the officer also spoke to their parents to ensure their awareness.

Hopefully the interaction with police will deter future activity. If it does not, upon seeing them residents are asked to report to TPD a trespassing person of concern:

- Call TPD via Consolidated Dispatch at (850)606-5800, and
- Provide the TPD Incident Number: 26-43737.

Quick action is needed for a TPD officer to arrive soon enough to witness the trespassing, and the TPD Incident Number gives TPD authorization needed to conduct enforcement activities anywhere in the neighborhood. TPD has provided new signage to post in the neighborhood. Old signage has been refurbished to reflect current state. The TPD No Trespass Letter is valid for 3 years and must be renewed before 3/16/2029 to avoid expiration.

#### FOREST TRAIL UPDATE.

Residents expressed continued interest in restoring a usable walking path in the woods to extend between Brookside Blvd (entrance behind 1743 Nestlewood) and Silverwood Dr (entrance by 1724 Silverwood). A quote was received for \$18,000 to stabilize the path at 6' wide, level and build up the low areas, materials to include 6 loads each of fill dirt and millings, and build a small bridge at each of the 3 intersections where the path crosses the ditch. A resident inquired if the contractor factored in the swamp conditions and whether the built-up path would hold up when the area gets flooded. More information will be gathered on options and pricing.

TREASURER'S REPORT PRESENTED.

BFCA Bank Account Balances at Bank of America as of 3/31/2026:

Operating Checking -	\$ 64,082.48
Prepay Checking -	\$ 150.00
Emergency Savings -	\$ 8,336.73
Infrastructure Savings -	<u>\$ 37,986.32</u>
Total in all accounts -	\$110,555.53 + deposits today = \$112,494.78

ACC REPORT PRESENTED.

POND REPORT PRESENTED.

[LINK TO REPORTS PRESENTED: Click Here](#)

CONCERNS OR QUESTIONS BY ASSOCIATION MEMBERS.

A resident shared that Tallahassee law enforcement has launched a voluntary program called "Connect Tallahassee" to partner with the community. Residents in the city can register their security cameras, allowing police to request footage after an incident occurs in their area. There is no charge to participate.

The next scheduled meeting of the BFCA Board of Directors is planned for 6:30 p.m. on Tuesday, April 28, 2026, at Jack McLean Community Center at 700 Paul Russell Road.

**Meeting Adjourned at 7:28 p.m.**