

**BFCA Board of Directors Annual Meeting Minutes  
Jack McLean Community Center  
700 Paul Russell Road  
Tuesday, January 28, 2025**

**Reception 7:00 P.M.  
Annual Meeting of Homeowners 7:30 P.M.**

**Board Members – Karen Willes, Betsy Voorhies, Tracie Priest  
Treasurer – Mary Brand**

**Association Members and Guests Present**

Karen Willes, President

Tracie Priest, Director

Kayla McKee, Association Manager, Executive Management Services, Inc.

Mary Brand (Treasurer), Tim Bottcher, Karin Brewster, Tatum Carr, Melanie Carr, Ranelle Christle, Liz Conn, Lynda Davis, John Dowler, Addie Flowers, Emerson Flowers, Llona Geiger, Jill Harper, Sally Litton, Mario Lopez, Mike McCrea, Margaret McMahon, Venus Mikanagu, Patti O'Hay, Mark Okasako, Frank Roycraft, Virginia Sasser, Margaret Stephens, Michael Studer, Debbie Taggart, Fred Willes, and Nancy Wood

**7:00 P.M. – Reception with Refreshments**

**7:25 P.M. – Final Call for all Ballots and Proxy Ballots**

**7:30 P.M. – Annual Meeting Called to Order at 7:30 P.M.**

**Floor Nominations for Board of Director**

There were no floor nominations. BFCA Association Manager, Kayla McKee, called for 3 volunteers to count the votes as she opened the ballot envelopes. There were 67 votes cast and were confirmed as correct by the counters -- Sally Litton, Debbie Taggart, and Patti O'Hay. Nancy Wood was elected to the BFCA Board for a 3-year term to replace Betty Voorhies, who rotated off the board.

**Annual Reports – [Click here to see the reports.](#)**

**President's Report – Karen Willes**

**Treasurer's Report – Mary Brand**

**Association Manager's Report – Kayla McKee**

**Architectural Control Committee Report – Karin Brewster**

**Pond Report – Mark Okasako**

### **"Town Hall" – Questions and Concerns by Association Member**

*Llona Geiger* would like to have a Welcoming Committee to provide new residents with neighborhood information.

*Lynda Davis* was pleased with the information provided by the Board and appreciates the work being done for the community.

*Sally Litton* appreciates all the people who checked on her in the aftermath of the tornado on May 10.

*Michael Studer* commented that, because of the changes in the tree canopy due to the tornado, some plants are now exposed to full sun when they thrive better in the shade. He had a question about neighborhood rules concerning the length of time that holiday decorations could be left up. He also expressed a fire concern if we have a drought.

*Melanie Carr* provided information that the Red Cross will do fire inspections and provide smoke alarms to homeowners.

### **Election of a new BFCA Board Member**

The 67 ballots were counted quickly and the election of Nancy Wood was announced by Kayla McKee at the beginning of her Association Manager's Report.

**The next scheduled meeting of the BFCA Board of Directors is at 6:30 P.M. on Tuesday, February 4, 2025, at Jack McLean Community Center, 700 Paul Russell Road. This meeting for election of officers is required in the BFCA By-Laws to take place within 10 days after the appointment of the newest director (Section 2 of Article VIII).**

**The 2025 Board of Directors Meeting Schedule is posted on the BFCA website: [www.blairstoneforesthwa.com](http://www.blairstoneforesthwa.com) . The next regular monthly meeting is Tuesday, February 25, 2025, at 6:30 P.M. All 2025 BFCA meetings are at Jack McLean Community Center, 700 Paul Russell Road.**

**Adjournment – The meeting was adjourned at 8:37 P.M.**