

**BFCA Board of Directors Agenda
Jack McLean Community Center
700 Paul Russell Road
Tuesday, August 27, 2024
6:30 P.M.**

Call to Order and Welcome

Call to Order

Board Members — Karen Willes, President; Betsy Voorhies, Vice President, present by phone; Tracie Priest, Director

Residents and Guests Present

Old Business

The minutes of the BFCA Board Meeting on Tuesday, July 23, 2024 were approved unanimously by email on July 25, 2024 and sent to the webmaster for publication on the BFCA website – www.blairstoneforesthoa.com .

The ACC Grounds Proposal from Green Acres Landscaping was approved by 2-1 vote with Betsy and Karen voting yes and Tracie voting no. The first part of the project is the Pond area cleanup and will be followed by the Common Grounds cleanup after more tornado debris has been removed. Cost is \$2,500 for each large cleanup project and \$275 per visit for twice-monthly grounds maintenance.

To protect BFCA volunteers, a Hold Harmless Agreement was drafted by the BFCA Attorney as a waiver for volunteers who work on common land projects. In addition, BFCA has secured a stand-alone insurance policy through Community Association Insurance Solutions and serviced by Tallahassee provider, Insure It All! The annual cost for \$100,000 coverage is \$434. The waiver and policy motion passed unanimously.

The tree cleanup at the Front Entrance and Mulch Area was completed by AAA Tree Experts. The \$2,500 invoice also bundled two BFCA-responsible trees at 2 residents on Brookside Blvd. Also approved was a \$600 reimbursement to a resident, whose larger tree removal proposal would not allow for BFCA to be invoiced separately so the

resident will be reimbursed after the tree work is done. The tree work invoice(s) were approved unanimously.

The Street Signs replacement project is in process with Signs Now receiving a 50% deposit of the \$731.00 replacement cost for the 3 BFCA signs that were damaged by the tornado.

The Board confirmed the reinstatement of covenant rules, especially regarding signs as the only signs allowed are For Sale or For Lease, Tree Removal Forms, & Inoperable Vehicles.

The MetroNet Access Agreement contract was signed by Karen Willes on August 2, 2024. The installation will begin in early September when entry is approved by Karen after most of the tornado reconstruction work for homeowners has been completed.

Executive Management Services began on August 1

New Post Office Box & payment website –

Blairstone Forest Community Association, Inc.

P. O. Box 13089

Tallahassee, FL 32317

Regarding payments – There will be a “Pay Dues” link to Blairstone Forest on the EMS Website – www.mycamfirm.com – where Blairstone Forest will be listed in the “Home Owners Association Payment Links” where residents can set up their preferred way to pay their assessment.

New Business

Tree Removals

10 MPH Sign on Silverwood Drive

Budget Discussion

Revitalization

Treasurer's Report – Mary Brand

BFCA now has 4 business accounts at Bank of America – 2 Checking (Operating and Prepay) and 2 Savings (Emergency and Infrastructure). If needed to separate funds more specifically, BFCA can have a total of 4 Checking and 4 Savings accounts with no bank fees.

ACC Committee Report – Karin Brewster

Lake Report – Midori Okasako

Concerns or Questions by Association Members

Meeting Adjourned

The next scheduled meeting of the Board of Directors will be at 6:30 P.M. on Tuesday, September 24, 2024, at Jack McLean Community Center at 700 Paul Russell Road.