

BFCA Board of Directors Meeting Agenda

Jack L. McLean Community Center

June 18, 2009

7:00 PM - Meeting Called to Order

- § Meeting Called to Order at 7:08pm
- § Participants included: Warees Smith, Jane McElroy, Terry Tenold, Maria Harageones

Board Members Report:

- § Approval of BOD Meeting Minutes of April 23, 2009. Warees made a motion, seconded by Jane.
- § Board decisions taken via email:
 - board approved payment for boardwalk repairs. (\$100 – Kelly Blair)
(damage caused by fallen tree behind Bob Miller residence on Silverwood)
 - AAA removed excess tree trunks from cutting of fallen tree left behind
 - Stan Rosenthal walked through neighborhood to review a tree removal request by Charlie Mitchell (1715 Brookside Blvd.) and also identified other trees for the board to consider removing.
 - Request for clarification requested from April 23rd board meeting: \$459.00 paid to City of Tallahassee for BFCA storm water permit renewal covers all BFCA ponds for another 3 yrs.
 - “No Fishing” Signs added to “entry locations” around the BFCA ponds.(5 total)
The board voted in their April meeting to add signs due to trespassers fishing with nets and removing turtles from the pond.
 - The board recommended that the Pond Committee have experts research and consider re-stocking the ponds with addtl. fish.
- § Jane McElroy attended the CONA annual meeting and reported it was a useful event for getting to know other homeowner associations and CONA plans for the upcoming year. 75 + neighborhoods were represented at the event. Jane volunteered at the front desk during the event.

Report of the Treasurer:

- § Account balances
 - Business Checking: \$20,774.07
 - Money Market : \$10,901.39
 - Cert. of Deposit (3): \$4,211.56 each
- § Mid year budget / expense analysis attached.
 - Only mid-year over-budget item was, \$389 spent to purchase current Quickbooks software for the BFCA new bookkeeper. The budget for this item was \$80. The purchase was authorized and required as the previous version had expired.
- § AAA will provide invoice for hazardous trees removed neighborhood wide. Trees were identified last year and budgeted for removal in 2009.

Report by the ACC:

- § Request by Charlie Mitchell to remove a dead tree in his yard was granted. Stan Rosenthal reviewed the request, examined the tree and agreed with the homeowner’s assessment that the tree was hazardous and should be removed. Mr. Mitchell has contracted with Armstrong Tree Service for extraction.

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Report by the Neighborhood Watch Coordinator:

- § There was an attempted break-in on Brookside reported in the Tallahassee Democrat and brought to BFCA Neighborhood Watch Coordinator's (Terra Sherlock) attention by Maria Hargeones, but no further information has been provided by TPD. There is no information on stolen property or even if entry to the residence was gained by the perpetrator. Terra has continued her request for further information from Officer Newhouse.

Report of the Grounds Committee:

- § AAA had the lowest bid and we contracted for removal of trees identified last year as hazardous and in need of removal. Other bidders included Bartlett Tree Service and Bridges Tree Service.
- § Terry mentioned he was very pleased with the speed and the level of service provided by AAA. Homeowner recommended the BFCA board consider looking in to an annual contract with a tree removal service to develop a more permanent relationship with Blairstone Forest.
- § Large spruce pine and smaller oak at the Silverwood boardwalk entry identified by Stan Rosenthal need to be reviewed and estimated by a tree service. (Terry)
- § Warees mentioned working with Terry to figure out how the Brookside Blvd/Nestlewood Lane street sign could be relocated to a location that is easier for drivers to see. Currently the sign is obscured by over grown shrubs on the homeowner's property.
- § A homeowner sent an email to Vicki Marlatt regarding a neighborhood that addressed "light pollution" by installing streetlights and sign lights that project light down and include directional light cones.
- § Sunshine Savings Bank who owns the foreclosed Caruthers house on Brookside met our request to clean up the yard and provide more regular landscaping and maintenance until the property is sold.

Other Business:

- § Planning for a summer neighborhood-wide meeting is ongoing. Dates and agendas are being discussed and debated. Among the most popular issues homeowner's have requested were: homeowner's insurance changes, revisions to BFCA covenants, storm water maintenance and hurricane preparedness.
- § Warees is working on a summer newsletter which will have a date, time and agenda for the summer neighborhood meeting as well as other useful BFCA updates. The newsletter is now planned for distribution in mid-July.
- § Stan Rosenthal made a recommendation to work with BFCA and CONA to develop a booklet of invasive species, plant life, tree removal techniques and planting guides indexed by neighborhood. Jane will contact Stephen Hogge at CONA to see if they would be interested.
- § **Meeting Adjourned at 8:19PM**
- § Next meeting scheduled for August 20th, 2009.

Blairstone Forest Budget Report

	YTD thru 05/31/09	Budgeted 2009	Percent of Total Budget	Balance Remaining
Income:				
Homeowners Dues	working on it	\$39,300.00		
Expenses:				
Bank Service Charges	\$0.00	\$0.00		\$0.00
Copy/Printing/Signs	\$40.20	\$700.00	6%	\$659.80
Communications	\$0.00	\$500.00	0%	\$500.00
Dues & Subscriptions	\$389.95	\$80.00	487%	(\$309.95)
Insurance	\$1,849.55	\$4,500.00	41%	\$2,650.45
Licenses/Permits/Taxes	\$520.25	\$532.00	98%	\$11.75
Delinquency Allowance	\$0.00	-\$1,400.00	0%	\$1,400.00
Miscellaneous	\$160.34	\$500.00	32%	\$339.66
Office Supplies	\$49.57	\$300.00	17%	\$250.43
Postage/Delivery/Freight	\$0.00	\$300.00	0%	\$300.00
Professional Fees	\$1,430.17	\$3,500.00	41%	\$2,069.83
Rent	\$170.60	\$630.00	27%	\$459.40
Repairs & Maintenance	\$4,720.78	\$10,000.00	47%	\$5,279.22
Utilities	\$2,763.69	\$7,000.00	39%	\$4,236.31
Contingency Fund	\$0.00	\$300.00	0%	\$300.00
TOTAL:	\$12,095.10	\$30,242.00	40%	\$18,146.90